

Crail Community Partnership SCO 49189

Board Meeting Minutes

Tuesday, 5th November 2024, 19:00, Legion Hall

Attendees: David Jerdan, Sarah Morrison, Dennis Gowans, Will Cresswell, Manuela Calchini, John Freeth, Neil McKay, Karen Vaughan, Aleks Scholz

Apologies: Max Taylor, Mark Rogerson, Colin Morrison

Also attending: Stuart Tait

Minutes of meeting held on October 1st: approved (minutes provided by AS)

1) Finances (KV): The papers have been circulated. The decision on reserves is still pending, see discussion in previous meetings. The access to digital banking is now in place and is working fine. All assets have been updated, for end of September. We agreed to use Fife Voluntary Action for auditing.

2) CCP policies and procedures (SM): We added two more policy documents, in particular, *Whistleblowing* policy and *Equality, Diversity, Inclusivity* policy. Both are signed and approved by the Board. These two will be renewed annually. The process of setting the policies were clarified to the Trustees. More documents are to come, on topics of employment.

3) Community Hall (DG, JF)

The monthly report has been circulated. We had to claim funds from the Common Good Fund for the second quarter of 2024 for salary, conversely a surplus was produced in the third quarter. We are looking to add more cinematic events, helped by a Scottish charity. In this context, we requested quotes for a permanently installed projector and screen.

To stop water leaks, mortar repairs were necessary in two places. This was done in October, funded by CCT, CG, and CCP. For energy savings, the report from BES lays out a clear sequence for improvement of the hall, including airlocks, destratification fans, and secondary glazing. It also suggests a financing solution which would include loans. The installation of airlocks is still in process, and should be done by the end of the winter. Destratification fans push warm air downwards to the floor, and could result in substantial savings. This would cost around 4000 pounds for the hall, and could pay back in about 2 years. Those two items together might result in 30% energy savings. A brief discussion of secondary glazing followed, this would require consent for listed buildings. In this context, a query on the status of our application for 'levelling up' funding was discussed. We do not have any response on that application yet.

4) Harbour and coast (DJ)

CM has sent a report on the harbour and the path between the castle and Roome Bay. The working group on the coastal path has met and will contact the owners with properties adjacent to the path. CM also suggested tree planting on the slopes in Roome Bay and below Castle Walk. There was positive feedback around the table, as long as the views are not unnecessarily blocked. This was followed by a short discussion of the risk of landslides in Roome Bay, which may be mitigated by trees.

5) CCP land (WC, NM)

There is no news on tree planting yet. The sheep will be back at Kilminning soon. The water level in the pond has been raised, and will, with the help of some rain, recreate the wetland. The meadow team from the university has finally been in Crail; the meadows in West Braes and Pinkerton have been mowed for the winter.

Comment by DG that the orchard plan for the former sheep field is going forward.

There is not much news on the land acquisition. The main issue to be resolved is the funding for the asset transfer.

6) Tourism (MC): The next meeting for the East Neuk Tourism Association will be end of November. The topic of tourism tax was discussed briefly, so far Fife does not have plans to introduce a tourism tax.

7) Community projects

Community Wifi (JF): No substantial news, but further exploration is underway. We need to establish if there are plans to upgrade the local network to 5G, and on what timescale. Discussion of maintenance of the installations. The benefit for the community needs to be discussed and clarified.

Victoria Gardens (DJ): The permanent plants are now in place, funded by FC. Paths and signage will be improved next year.

Consultation on Fife Plan and Action Plan (SM): This is a consultation in addition to the LPP. It is a project to gather information for Fife Plan, which will be a long-term policy. The consultation is called 'Place Matters'. The consultation for this opens on November 18th, and closes in February. We are proposing a community consultation for mid January. The task for the CCP is to condense and scrutinise the LPP and Action Plan, to add new components, and to present that to the community. This is a land use exercise, but it can include issues around that not directly related to land. We need to look at the topics in the LPP and update/enrich the information. In the end we would need a table similar to the Action Plan. We agreed to have a version of that for the December meeting. This led to a discussion of the logistics for this process and to the assignment of some tasks.

Roome Bay: There is finally some progress in Roome Bay - FC has assessed the situation, in particular the demolition and recovery for a new building. We are waiting for a report.

8) Airfield development (updates from DJ, DG, ST): The appeal deadline for the 'masterplan' proposal by Ground Development is December 18th. The CCC has agreed that three consultants have been contacted to help with dealing with the appeal. We discussed the plans for funding (about 10000 GBP) for the consultants. The planning for crowd funding led by CCP is underway. This process is run on behalf of the CCC. The public launch for the crowdfunder planned for Nov 16. A press release on this issue will come out in due course.

9) Sustainability workshops (JF): The advertising for the first workshops is underway through flyers and Crail Matters. The first workshop (Jan 16th) is organised and scheduled. First people have registered for the workshop.

10) Publicity: The suggestion was made to include the sustainability workshops on the CCP website.

AOCB:

Discussion of turning the funding for another employee into funding for a contractor who handles fundraising. This was seen as a good idea.

Discussion of the facilitation of public meeting for the consultation for Fife Plan. The key here is to achieve sufficient representation for a mandate.

Next meeting planned for Tuesday, December 3rd, 7pm, Town Hall.